



Vernon Public Library Board Meeting

Wednesday, 8/14/2024 6:00 pm Regular meeting

Attendees/Absentees

Kaylee Sierson - President *PRESENT*

Erin Russell - Secretary *PRESENT (call)*

Rich Lagoy, Trustee *PRESENT*

Amanda Moyer, Director - *PRESENT*

Kathleen Fabrizi - Treasurer - *PRESENT*

Patricia Plank - *PRESENT*

PUBLIC

The following members of the public community were present:

Connie Legvold

Cheryl Jacobson

Call to Order

The Meeting was called to order by Kaylee Sierson at 6:00pm

AGENDA:

- **Reports**
- **Director's Report**
- **Treasurer's Report**
- **Library Report**
- **Motion- to accept the above reports called by Kaylee Sierson, 1st Patricia Planck, Second by Rich Lagoy.**

Old Business

- **1. Motion - To leave the minutes from July 10, 2024 board meeting Unapproved. 1st by Kathleen Fabrizi, Second By Patricia Plank**
 - **2. Motion - To approve the minutes from July 24, 2024 Special Board Meeting. 1st motion approves Richard Lagoy, Second Kaylee Sierson.**
 - **3. Motion - To approve the minutes from July 29, 2024 Special Board Meeting (lawyer on call) 1st motion to approve Erin Russell, second by Kathleen Fabrizi.**
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- 4. Motion - To dissolve the fundraising committee. **1st motion to dissolve previous by Richard Lagoy, Second by Kathleen Fabrizi.**
- **To establish a new committee with new board members - 1st Kaylee Sierson, Second Richard Lagoy.**
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- 5. Motion - To approve the public comment at board meetings policy with the adjustment of a 2-4 minute time limit per speaker. **Kaylee sierson made motion to approve public comment with adjuster 1st Richard Lagoy Second Kathleen Fabrizi**
- 6. Motion - To approve the creation of the following committees of the board:
 - ● Executive Committee (delete)
 - ● Finance Committee (delete)
 - ● Building and Grounds Committee (delete)
 - ● Policy Committee (delete)
 - ● Human Resources Committee (stay)
 - ● Fundraising Committee (stay)
 - ● Marketing Committee (delete)
 - ● Nominating Committee (stay)
 - **Kaylee made a motion to accept the three committees: Human Resources, Marketing and Nominating committees. 1st Kaylee Sierson Second Richard Lagoy.**
- 7. Motion - To approve the revised bylaws for the Vernon Public Library. **Table this until next meeting 1st Richard Lagoy Second Kaylee Sierson**
- 8. Motion - To approve the following fundraising options:
 - ● Formal written letter to the Village of Vernon residents, the Town of Vernon, residents, and the Vernon Center residents.
 - **Table this until next month. 1st Kaylee Sierson Second Richard Lagoy.**
 - ● Host a Book Sale on the lawn on **August 17, 2024. 1st motion by Patricia Planck, Second Kathleen Fabrizi.**
 - ● Host a Chili Dinner Fundraiser date to be determined. **1st motion Richard Lagoy, second Kaylee Sierson.**
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- **New Business**
- 1. Motion - To approve interviewing of potential candidates for the Library Manager position. **1st motion Patricia Planck, Second Richard Lagoy.**
- 2. Motion - To approve the change of hours of operation from 20 hours a week to 40 hours a week. Contingent upon funding and

employees. **Motion to change hours from 20 to longer hours contingent on employees and funding 1st Kathleen Fabrizi, Second Patricia Planck.**

- 3. Motion - To approve the proposed calendar of events. **1st motion Kaylee Sierson, Second Kathleen Fabrizi**
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- 4. Motion - To approve the donation of a painted mural on the exterior of the building. (Amended to paint windows only, once the plywood is fixed.) **1st motion Kaylee Sierson, Second Patricia Planck.**
- 5. Motion - To approve the donation of five (5) window flower boxes on the exterior of the building. **(skip over this)**
- 6. Motion - To approve the donation of an exterior push pin letter board to be hung next to the front door. **(tabled for now)**
- 7. Motion - To approve planting two (2) dwarf alberta spruce in the front flower bed. **(waiting until next year for flower seasons)**
- 8. Motion - To approve the donation of a dwarf flowering tree for the front yard. **(tabled)**
- 9. Motion - To approve planting the boxwood, alberta spruce, and flowering tree. **(tabled)**
- 10. Motion - To approve hosting a Chili Dinner on October 26, 2024. **Motion to amend date to October 12, 2024 1st Kaylee Sierson, Second Kathleen Sierson.**
- 11. Motion - To purchase a new vacuum cleaner. **(tabled)**
- 12. Motion - To purchase a public water station. **(skip over this part) (amended to include looking into a mini fridge 1st Kaylee Sierson, Second Kathleen Sierson)**
- 13. Motion - To move the new books to the bookshelf by the directors desk and replace the front entrance wall with a water station, a donated buffet piece of furniture to be used as a beverage (water, coffee, tea) area. **(Skip over this and amend - Motion to add additional space saver to add more books.)**
- 14. Changing board meeting night from Wednesday to the last Monday of the month at 6pm: beginning september 1st rich lagoy, 2nd Kaylee Sierson
- 15. Make a motion to get a get a formal letter bank to remove the tree, to get stone and grass taken care by Kaylee Sierson, Second by Patricia Plank
- 16. Create a tutoring room downstairs **Motion by Kaylee Sierson, Second Kathleen Fabrizi**

17. Utilize upstairs room by donation for public reservation

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Meeting Discussion:

Director's report: Amanda advised ink is needed.

Treasurer's report: Kathleen provided July 2024 report. Quickbook donation to manage finance.

Library Report - Sale books at Vernon Center old home days, sale books sold, donations and 13 new title books donated to the library. Open sign moved, weeding performed, glass case with hours to be posted. Sandwich board sign by road for hours. Book sale August 17th, 2024.

Fundraising committee - dissolve the previous committee, as this was previous board members and established a new fundraising committee which consists of Kaylee Sierson, Richard Lagoy, Kathleen Fabrizi and Patricia Plank.

Establish Public comment at board meeting: Must conduct with respect and civility. Abusive profane language or personal attacks are not permitted. Public comment may be prohibited by anyone who violates these rules. Public comment in person at board meeting, email, sent no later than 5pm date of meeting. Emails may be read a loud during meetings. Edited to ad limit of 2-4 minutes for public comment *Full policy on website.

Committees: Establish the following committees: Fundraising, Human Resources and Nominating committees.

Bylaws -upgrade and change by laws, move committees off. This will be reviewed and discussed and tabled currently.

New business: will need a new library director, as the current director will be not available December 2024. Will need to find a new candidate for Library Director and possibly add on additional more than 20 hours a week.

Add on additional events at the library such as children's story hour, children's book tasting, teen, adult. Novel-Tea time. Discussion for events at the library Balloons, Puppet show.

Painted murals will be postponed until Windows/and wood are repaired first before this, this will be postponed until spring as well.

Discussion of parking lot and parking spots, tree removal, and parking lot discussion with neighboring bank.

Public Comment: Tutoring would be available for public use. Questions on 414 vote, discussion on the topic petition.

**Adjourn Meeting:**

Motion to adjourn meeting 7:23pm