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# Vernon Public Library Board Meeting

Wednesday, 6.12.2024

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## Attendees/Absentees

Lori Klopfer, *President*

Kaylee Sierson, *Vice President*

Carla, Lince, *Secretary - ABSENT*

Melanie Cattelo, *Treasurer*

Rich Lagoy, *Trustee*

Amanda Moyer, *Director - ABSENT*

*Kaylee Sierson acted on behalf of the Secretary.*

## PUBLIC

*The following members of the public community were present:*

*Jackie McPhee*

*Mary LaClair*

## Call to Order

The Meeting was called to order by Lori Klopfer at 6:32 p.m.

## Previous Meeting Minutes

Lori Klopfer noted that the minutes from the regular scheduled meeting held in May of 2024 needed to be adjusted to reflect that Rich Lagoy was a member of the Vernon Fire Department. A motion to approve last month's meeting minutes with the adjustment was made 1st by Malanie Catello and 2nd by Rich Lagoy.

## Treasurer's Report

A motion to accept the treasurer's report was made 1st by Kaylee Sierson and 2nd by Rich Lagoy.

## Director's Report

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A motion to accept the director's report was made 1st by Melanie Cattelo and 2nd by Rich Lagoy.

## Fundraising Committee Report

Melanie Cattelo gave an update that there was no official report this month and no fundraising was completed as the main focus was on the 259 vote.

Lori Klopfer presented the option to dissolve the fundraising committee and delegate reporting to selected Trustees of the Board. A request to table this option until the scheduled regular meeting in July was made by Kaylee Sierson.

## Close 259 Vote Committee

It was noted by Lori Klopfer that the presented board meeting agenda for June needed to be adjusted to reflect the acute month.

A request was made by Kaylee Sierson that she not be named as the member that completed and presented the 259 vote flyers that were publicly shared on the Vernon Public Library website as two of the flier pages had been tampered with and adjusted by someone else without her approval. As these were not the original fliers submitted by Kaylee Sierson and the Rome Sentinel wrote an article based off of these fliers Kaylee does not want to be held liable for something that was not her original work.

## New Business

1. Bank Accounts -
  - A. With the resignation of Jessica Yerden from the board it was discussed who should be the secondary point of access to the bank accounts. Kaylee Sierson suggested that Amanda Moyer, the Director, be given access. Rich Lagoy voiced his concern on the Director being able to run her own payroll. Lori Klopfer clarified that the director only has access to submit her hours through the third party payroll system and that Mid-York is the main management point of submitting payroll. A motion to add Amanda Moyer onto the Vernon Public Library bank accounts was made 1st by Kaylee Sierson and 2nd by Melanie Cattelo.
  - B. Lori Klopfer presented the suggestion to close the Vernon Public Library investment accounts. Melanie Cattelo supported this because we are only receiving a 5% rate of return. And though our monthly investment fee is paid out of our investment account we only made \$156.29 in the month of May and our investment fee was \$4.70. Mellanie Cattelo also presented that by closing the investment account we would not have to vote to transfer funds into our checking account to manage our monthly expenses. Kaylee Sierson

requested that we table this subject until the next regular scheduled monthly board meeting in July.

- C. A motion to move \$5,000 from the investment account into the bank account was made 1st by Lori Klopfer and 2nd by Melanie Catello.


2. Next Steps - Lori Klopfer presented that at this time she is waiting to hear back from the Vernon Public Library's hired attorney as to details on a 414 vote. There is no further update at this time on our next steps. A motion to table the next steps until the regular scheduled monthly board meeting in July was made 1st by Melanie Catello and 2nd by Kaylee Sierson.

## Unfinished Business

1. New Board Members - There were no new board member submissions.
2. Public Comment Policy - Due to insufficient time to read and evaluate the public comment policy it was suggested by Lori Klopfer to table this policy until the regular scheduled July Board meeting.
3. Creation of Committees - Lori Klopfer suggested tabling this topic until the regular monthly scheduled board meeting in July.
4. Bylaws Revision - Due to insufficient time to read and evaluate the revised bylaws it was suggested by Lori Klopfer to table this topic until the regular scheduled monthly board meeting in July.

## Public Comment

1. Mary LaClair asked where the Vernon Public Library funding for the month of May came from. Lori Klopfer explained that the funding was taken from our investment account.
2. Mary LaClair asked how much the Vernon Public Library had spent on National Grid in the month of May. Lori Klopfer offered Mary a copy of our meeting package which included our treasurer's report.
3. Mary LaClair asked how many volunteers the Vernon Public Library has. Lori Klopfer explained that the Board of Trustees makes up the majority of our volunteer service. Rich Lagoy added that Dan Decker has volunteered to maintain the mowing of the property lawns and the snow removal in the winter. Mary LaClair voiced that maybe a retired school teacher would be interested in volunteering as staff of the library at a lower pay rate. Lori Klopfer explained that we are subject to Education Law and we would need to pay an employee at least minimum wage.
4. Kaylee Sierson inquired about sending out a Fundraising/Donation Letter to the local community members. Rich Lagoy added that a 'Go Fund Me', more signage promoting sponsors, or a donation link added to an online media event might be beneficial. Lori Klopfer explained there were some legality issues with a 'Go Fund Me' being used for a library. Melanie Catello requested that we not send out a letter



until after we knew what our next step would be. Lori Klopfer voiced her concern of taking money from sponsors/donors if we are going to close. Kaylee Sierson suggested calling a special meeting with five (5) business days' notice to discuss these fundraising options once we receive direction from the Vernon Public Library's hired lawyer. A motion was made to call a special meeting if possible before the next regular scheduled monthly board meeting in July was made 1st by Lori Klopfer 2nd by Kaylee Sierson.

5. Kaylee Sierson asked who was running the social media marketing sites and the website since Jessica Yerden had stepped down. Lori Klopfer responded that Amanda Moyer is running them.
6. Kaylee Sierson asked if the Vernon Public Library could hand signs at the door and counter promoting volunteers' help. Lori Klopfer agreed.

## Executive Session

No executive session was called.

## Adjournment

A motion to adjourn the meeting at 7:02 p.m. was 1st made by Lori Klopfer and 2nd by Melanie Catello.

## Next Regular Scheduled Monthly Board Meeting

The next Scheduled board meeting shall be held at the Vernon Public Library on July 10, at 6:00 p.m.